



2-4 WEEKS BEFORE THE MOVE

- Book your removals company. Organise a quote and schedule in move date.
- Declutter: Plan what to keep, donate, or dispose of. Use Vale Clearances for responsible disposal and charity donations.
- Plan New Home Layout: Create a layout plan to guide the moving team on where to place items in your new home.
- Gather Packing Materials. (Vale Clearances can supply packing materials or even handle the packing for you)
- Schedule a cleaning service for your new home before moving in. Vale Clearances has a cleaning team available for this.
- Prepare a Moving Day Essentials Kit: kettle, tea, coffee, sugar, milk, mugs, cleaning products, bin bags, toilet roll, kitchen roll, phone & chargers.
- First Night Essentials Bag: Pack pyjamas, toothbrush, toiletries, towel, change of clothes, and children's favourite toy.
- Arrange Pet/Childcare: Plan for someone to care for pets or children on moving day.
- Notify Services: Inform milk delivery, window cleaner, paper delivery of your move and settle any outstanding accounts.
- Arrange a postal redirection to ensure any important items are not missed and to capture all accounts to change address.
- Use Frozen and Refrigerated Food: Begin using food in freezer and fridge to reduce the amount to be moved.

1 WEEK BEFORE THE MOVE

- Confirm Removals Details: Confirm with the removals company including date, time, and any last-minute details.
- Final Packing: Pack non-essential items and label boxes by room for easier unpacking.
- Finish Cleaning: Complete any remaining cleaning tasks.
- Prepare Important Documents: Keep passports, birth certificates, and moving paperwork in a safe place for moving.
- Schedule a cleaning service for your new home before moving in. Vale Clearances has a cleaning team available for this.
- Defrost Fridge Freezer and clean.
- Disconnect Appliances: Empty, clean, and disconnect pipes for washing machine and dishwasher.

MOVING DAY & AFTER

- Check All Rooms: Ensure all items are loaded and check rooms to make sure nothing is left behind.
- Final Meter readings for old house. Recommend taking a photo and notifying suppliers of readings.
- Lock up and hand over keys as required.
- Meter readings for new house. Recommend taking a photo if these and notifying new suppliers.
- Confirm all utilities are set up and working.
- Unpack room by room. Starting with essentials.
- Dispose of packing materials responsibly. Vale Clearances can do this for you.

UPDATE ADDRESS

- Financial: bank, savings account, credit cards, pensions, store card/accounts.
- Insurance: car insurance, health insurance, life insurance, pet insurance, home insurance, phone insurance.
- Vehicle registration & Driving Licence
- Work & Education: Employer, Schools, College, University, Nursery
- Subscriptions: Paper, magazine, clubs, sports teams, gym etc.
- Doctors. You may need to re-register if moving outside of the area.
- Dentist. You may need to re-register closer to home.
- Local Authority. Notify both your previous and new authority of your change of address for council tax and electoral roll.